

## South Conway Elementary School 3001 Fourth Avenue, Conway SC 29527 843-488-0272

## **School Response Policy**

- South Conway Elementary welcomes your comments, concerns, and suggestions. Our school newsletter is sent home on a monthly basis to keep you informed of upcoming events. If you have any comments or suggestions you would like to share, please feel free to contact Donna Traylor at 843-488-0272 or email dtraylor@horrycountyschools.net. She will respond to your correspondence and bring the suggestion or concern to the School Improvement Council and Title One Planning Team.
- The school has an active School Improvement Council and Title One Planning Team who meet
  on a regular basis to discuss the suggestions or concerns that have been brought to the administration's attention.
- We want to meet the needs of the South Conway Elementary families. We may contact a parent/guardian through telephone calls, e-mails, or home visits. Please be sure to contact the school if your telephone number or email address has changed so you will receive all correspondences.
- Changes and reminders are sent by Parent Link phone system to the phone numbers you have provided to us.
- Voicemail or e-mails for the administration are addressed and returned within 24 hours as possible.

Title 1