



## HCS Scholars Academy - Scholars Station Code of Conduct

HCS Scholars Academy students engage in an advanced and rigorous academic program which requires a considerable amount of time outside of the classroom to complete assignments, course readings, and long-term projects. When SA students are assigned to a section of Scholars Station during the school day it is expected that those students will use that time to complete academic work. **Scholars Station is considered an academic course and class. This is not social time.** SA teachers will be providing structured, quiet study time for students assigned to them for Scholars Station in addition to assisting students with finding appropriate tutoring when needed.

Below is a list of rules and recommendations for the appropriate use of time during Scholars Station:

1. All SA students will work on **academic assignments** for the duration of the Scholars Station time.
2. Group work, although worthwhile, will not be allowed during Scholars Station without approval.
3. Students must report to Scholars Station in the Commons area on time and sign in with instructor. Tardiness or absence will be treated as if it occurred in an academic course.
4. It is the student's responsibility to seek help when needed from the appropriate classroom teacher. The teacher will assist in finding and providing appropriate resources.
5. With written permission from a teacher, students may be excused to work with that teacher during an assigned Scholars Station.
6. Non-Freshmen students may use Scholars Station time to meet with a college professor, go to the CCU Intercultural Language Resource Center (ILRC), or other approved activities. In order to do so, students **MUST** report to Scholars Station, receive approval from the teacher in charge, and return to Scholars Station before the end of the class period.
7. Headphones may be used to listen to music or videos at a volume that does not disturb any other student or teacher. **At no time are non-academic videos or games acceptable.**
8. Students are NOT allowed to eat during Scholars Station.

Violation of any of these rules may result in a loss of privileges, detention, or other penalties outlined in the HCS SA student handbook.