



HCS Scholars Academy - Honor Code

The HCS Scholars Academy Honor Code has been agreed upon by the faculty, administrators, and student body representatives. The purpose of this honor code is to encourage students to achieve at the highest level of their abilities while demonstrating academic honesty and personal integrity; it represents an effort to establish a common understanding among staff, students, and parents as to what constitutes cheating. **Students MUST understand that they are never to present any words or ideas not their own without proper citation.**

The following are some examples of cheating:

- the use of Spark notes or any other student summary aids without the specific permission of the instructor
- -plagiarism: the act of using another person's words or ideas without giving credit to that person (Miriam-Webster.com online Dictionary)

Homework

- copying or paraphrasing all or a part of another's work
- allowing another to copy or paraphrase your work, including notes related to assigned reading
- receiving help on assignments that have been identified as work to be done solely by you

Tests

- obtaining help or giving help prior to or during a test or quiz
- passing test questions or answers to students in your class or in another class, including verbal discussion or electronic means
- receiving test questions or answers from students in your class or in another class
- copying someone else's answers
- allowing someone to copy your answers
- possessing or using "crib" or cheat sheets
- obtaining a copy of the test or quiz before it is administered
- attempting to gain an unfair advantage before or during a test, such as looking at another student's work; turning around, leaving books or notes open; signaling
- deliberately and repeatedly choosing to miss classes through unexcused absences, lateness to school, or early dismissal to avoid taking a test or handing in an assignment
- using additional websites, online dictionaries, or other assistance while taking an online test or quiz

Research Papers and Essays

- copying phrases, sentences, or paragraphs without using quotation marks and giving proper MLA/APA documentation of the source

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Research Papers and Essays, continued

- paraphrasing or summarizing ideas without giving proper MLA/APA documentation of the source
- submitting another student's research paper as your own
- downloading from the Internet a research paper or article in its entirety or in part to submit as your own work
- asking or paying someone to write a research or other paper for you
- selling or giving someone a research paper to submit as his/her own

Lab Reports

- attempting to corrupt another student's data
- presenting another student's work (computations, graphs, diagrams, answers to conclusion questions) as your own work
- misrepresenting laboratory data

Use of Calculators/Electronic Devices

- Calculators/Electronic devices may be used in a class only with the permission of the instructor
- using any calculator or other electronic device in class not approved by the teacher
- using any electronic device (including phone) during an assessment without the specific consent of the teacher
- using programs in programmable calculators without the knowledge and consent of the teacher
- using programmable calculators as "electronic cheat sheets"
- storing information in a calculator about a test or quiz
- sharing information on the calculator/electronic device pertinent to a test or quiz
- failing to clear the calculator of all displayed or stored information when the calculator is shared with another student during a test or quiz

Penalties may include but are not limited to the following: no credit or a zero; notification of parent/guardian, guidance counselor, Principal, and National Honor Society (NHS) advisor; loss of membership in NHS; out-of-school suspension; and/or a disciplinary hearing for further action.

HCS Scholars Academy - Honor Code Pledge

As a student who has chosen to attend HCS Scholars Academy, I understand that I belong to a community of learners dedicated to the pursuit of academic excellence and personal integrity. I accept my responsibility to promote academic honesty and pledge all materials submitted under my name are my work. I promise to uphold the HCS Scholars Academy Honor Code, and I will foster an atmosphere of integrity. As a member of the HCS Scholars Academy community, I will not participate in or tolerate academic dishonesty.