



Providing Timely Responses for Parents Suggestions

- 1. Riverside Elementary school newsletter is sent home monthly. Each newsletter explains how parents can make suggestions. They may return the comments to their child's teacher, who will give them to Mrs. Felecia Bellamy; we have a suggestion box also located at the front office.**
- 2. Parents may also contact, Vicki Underwood, the school principal, with any suggestions they may have. Talking with parents through phone calls, emails, home visits or any means of communication about their suggestion and how their suggestion could meet the needs of our school will be handled by Mrs. Underwood, School Improvement Council and the Title I Planning Committee.**
- 3. Discuss with school administration and School Improvement Council / Title 1 Planning Team about suggestions that parents may have.**
- 4. Changes and reminders of school activities via Parent Link phone system or flyers.**
- 5. Phone calls from parents are always returned within 24 hours. Most calls are returned the same day.**

Outcome: Administration and School Improvement Council/ Title One Planning team meet regularly to discuss stakeholder issues. Updates for parents are given through website information and newsletter communication.