

PALMETTO BAYS ELEMENTARY
MORNING DROP-OFF AND AFTERNOON PROCEDURES FOR CAR RIDERS

1. Car Rider drop-off begins at 7:00 am. **NO DROP-OFFS BEFORE 7:00 am!**
2. Cars are to remain in the line and proceed to the drop-off area when dropping off or picking up students.
3. When entering the school for official school business, park only in the school parking lot. Please do not park and leave your vehicle in the driveway.
4. Duty attendants have been placed along the sidewalk areas to supervise and expedite students getting in and out of cars - please follow their directions explicitly.
5. Parents are asked to pull completely forward during morning drop-off to increase the number of cars which can unload.
6. Parents are asked to eliminate distracters and increase safety by:
 - a. Eliminating the use of cell phones during drop-off and or pick-up, this includes using your cell phone in the front office while we are trying to assist you;
 - b. Place your car in "Park" during drop-off and or pick-up;
 - c. Make certain your child is ready to unload prior to arriving at school (book bag, breakfast, etc.).
7. Arrive prior to 7:15 am if at all possible in order to facilitate the unloading of more than 100 car riders each morning.
8. At 7:29 am doors are locked, you must walk your child into the front office and sign them in.
9. Please assist us with increasing safety during afternoon dismissal by displaying your car rider tag prominently on your dashboard-the front office can provide additional tags if needed - only those cars with tags will be allowed to pick students up in the line. Others will be asked to park and visit the office for verification - this is for the safety of all students.
10. **All students are to be picked up by 2:50 p.m. Students not picked up by 3:00 pm will be sent to Baywatch Afterschool Care for supervision at a cost of \$15.00 per student.**