

OBE QUICK TIPS

MORNING CAR RIDERS

- Arrive no earlier than 7:00 a.m. and remain in car until staff members are outside for drop-off supervision.
- Breakfast is served from 7:00 a.m. until 7:30 a.m.
- Bell rings at 7:35 a.m.
- Students must be in class by 7:40 a.m. to be counted present.
- Students who arrive after 7:40 a.m. will need to come to the office and be signed in as a tardy.

AFTERNOON CAR RIDERS

- School is dismissed at 2:25 p.m. Students are to be picked up promptly.
- Parents or Guardians picking up in the car line must have a school issued car rider tag on the dashboard of car showing name and grade of student.
- If a student is not picked up by 3:00 p.m., she/he will be taken to Dolphin Adventure After-School Care Program and a charge of \$5.00 per hour with a \$5.00 minimum charge will be required of parent.

BUS RIDERS

- Each student is to ride the bus in which she/he is assigned.
- Students in grades CD & Kindergarten must have an adult present at the bus stop before the driver will allow the student to get off the bus. If an adult is not present, the student will be brought back to the school and a parent is contacted.
- If a parent wishes for an older sibling to walk a younger sibling home from the bus stop, permission must be put in writing and given to the school office so that the bus driver and bus office are aware.

WALKERS

- Parents must meet students at the cross walk after the students cross over International Drive or at the Spirit Rock. Parents must complete a walker permission form for any student walking.

TRANSPORTATION CHANGES

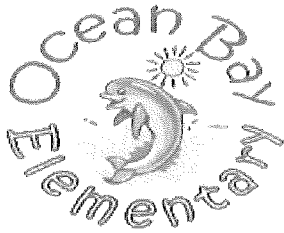
- OBE requires written notification for a change to be made to student transportation. Parents must send in a written note to the child's teacher with the date, parent signature and contact number. A change may be faxed to (843)903-8401 along with a copy of your driver's license. **NO TRANSPORTATION CHANGES CAN BE MADE OVER THE TELEPHONE.**
- All transportation changes must be made by 1:00 p.m.

EARLY DISMISSAL

- Send a written note to the student's teacher with the time and reason for early pick up.
- Parent or Guardian must present a driver's license or picture ID when picking up a student from the school office.
- Person picking up a student must be listed as a contact on the student's information.
- No early dismissals are allowed between 2:00 and 2:30 p.m. This is a very busy time for the front office and classrooms.
- If a child is signed out after 11:00 a.m., this will be reflected as an unexcused tardy on the child's attendance.

VISITORS AND VOLUNTEERS

- All visitors must show a driver's license to check in at the front office.
- To work as a volunteer at OBE, please visit www.horrycountyschools.net, find the volunteer link, complete form and submit. You will receive an email and a badge when you have been approved.
- No flowers or balloons can be delivered to students at school.



Rebecca Schroyer, Principal

Megan Acre, Assistant Principal

Pam Mulcahy, Assistant, Principal

Telephone: 843-903-8400

OCEAN BAY ELEMENTARY CAR RIDER PROCEDURES

Please review the following information in regards to morning and afternoon car rider procedures.

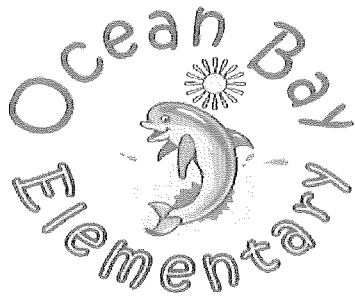
Good Morning Ocean Bay (Morning Drop-Off Procedure)

1. Arrive for drop-off no earlier than 7:00 a.m. Students should remain in cars until staff members are outside for duty.
2. Stay in the right hand lane and keep moving forward until traffic stops.
3. When traffic stops anywhere between the "Drop off Starts Here" sign and the last teacher on duty, have your child exit the car on the right side. The student will walk along the painted dolphins on the sidewalk, so they are not too close to the cars. Please give a quick hug or kiss and have backpack and other school supplies ready to go with your child. Parents please remain in your cars.
4. If you are the first in line after a group of cars has dropped off, please pull all the way to the last teacher on duty before you stop to let your child out.
5. If you have to walk your child to the front office, pull into school in the left hand lane, park in a designated space and walk your child to the front door when the attendant directs you to do so.
6. ABSOLUTELY NO PARKING IN THE GRASS ON INTERNATIONAL BLVD. AND CROSSING THE DROP OFF TRAFFIC WITH YOUR CHILD. THIS IS DANGEROUS AND IMPEDES THE MOVEMENT OF THE CARS.
7. Please no cell phones while dropping off your child until you are off school property.

Good Afternoon Ocean Bay (Afternoon Pick-Up Procedure)

1. Pull around in the right hand lane and turn your engine off.
2. Please make 1 line in the right hand lane, do not block the left hand lane at any time. You must have your sign with your child's name displayed in the front of your window.
3. All cars should stay in a single line until the attendant has called your child for pick up, then two lanes should be formed as directed.
4. When you are in the designated loading area, please turn your engine off and wait in your car for your child. The attendants will ensure that all children get in the appropriate cars. Having additional adults walking around the cars or on the sidewalk is confusing to the children and also slows down procedures. Engines running produce toxic fumes harmful to both our children and the school staff...please remember to turn off your engine.
5. When your child is safely in your car, please have them strap in and when traffic is directed to move, turn your car on and exit slowly alternating each lane as you leave the pick up area and merge into one lane.
6. We understand that waiting in the pick-up line is a good time to make phone calls, but when the students are released and cars start to move, please hang up your cell phone.

Thank you, in advance, for your help in making our morning and afternoon car riders as efficient and safe as possible!!



Principal: Rebecca Schroyer
Assistant Principal: Megan Acre
Assistant Principal: Pamela Mulcahy

950 International Drive, Myrtle Beach, SC 29579 Phone (843) 903-8400 Fax (843) 903-8401

Parents

In a continuous effort to keep our students safe, we are further adjusting procedures for our students who are walkers at the end of the day.

Staff members will continue to walk students across the crosswalk to meet parents or dismiss students to walk home independently. It has proven to be difficult to verify that each student has an adult to pick them up at the busy intersection. As a result, we will be walking students across the walk and allowing them to meet the adult picking them up or to walk home independently. If a student does not feel safe walking independently, we will gladly bring them back to school and contact you.

Additionally, we will offer the option for students who are walkers to stay at school so that parents can walk to pick them up from the bus exit doors near the bike rack. We hope this promotes a safer and more efficient walking experience for you and your child/children.

For parents who choose to walk and pick up their child/children from the building, you may wait in the grassy area between the spirit rock and the light post as buses load and dismiss. Once all buses are off of the bus lot, parents may approach the doors near the bike rack. A staff member will ask who you are picking up and call your child/children from the hallway to be dismissed.

Should you choose to change how your child dismisses, all changes must be made in writing and received in the office before 12:00 pm.

On rainy days, students who normally walk will be kept at school and may be picked up from the car rider line.

Students in child development, kindergarten, and first grade will not be allowed to walk home independently. We require that you identify in writing an older student who you permit to walk your child development, kindergarten, or first grade child home. Otherwise, all child development, kindergarten, and first grade students will be kept at school for parent pick-up at the bus lot doors by the bike rack.

OBE Bus Procedures/Expectations

Safety is our number one priority for our students as they travel to and from school. For this reason, we expect all OBE students to be **respectful, responsible, ready, and safe** while riding the bus. The expectations for all students on the bus are:

- Remain seated while the bus is moving.
- Keep hands, feet, and personal items to yourself.
- Talk in a quiet voice.
- Be ready to get off at your designated stop.

Our bus drivers and administrators work hard to support students in making safe choices on the bus through positive incentive systems. Students have opportunities to be recognized for their good choices with Dolphins Fins and by being selected as a Bus Rider of the Week. Each week, bus drivers select one student who has worked hard to demonstrate the 3 R's to be featured as a Bus Rider of the Week. Bus Riders of the Week receive a certificate and are recognized on the OBE Morning Show, as well as in the Bay Breeze.

Important Reminders:

- Child Development and Kindergarten students must be met at their bus stop by a parent/guardian in the afternoon. If a parent or guardian is not present, the student will be brought back to the school and parents will be contacted to pick their child up from school.
- All transportation changes must be made in writing and must include changes to the bus number and the bus stop.