

#### PROGRAM GOALS

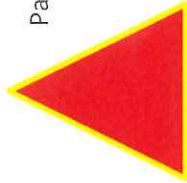
- To promote a philosophy of early childhood social development that will serve the individual needs of the children.
- To provide a nurturing, flexible and calm atmosphere where self-concept is enhanced, independence is encouraged, and expectations are made clear.
- To provide an atmosphere where the foundation for respect for others is established, along with respect for the equipment and materials.
- To be supportive of parents and families, encouraging involvement, and encouraging open and honest communication while using tact and discretion.

#### ACTIVITIES

→Children are encouraged to participate in many activities while at Dolphin Adventure. They will be involved in group activities at the computer lab, outside playground, gym and cafeteria (games, free play, movies, and homework).

#### SAFETY FIRST

Parents, siblings or other non-Dolphin Adventure people – are NOT allowed past the perimeter of the sign out table, unless they are escorted by a Dolphin Adventure Staff member. **NO EXCEPTIONS!!**  
(this includes the student's restrooms)



#### STUDENT EVALUATION

→ Children are entitled to a pleasant and harmonious environment at Dolphin Adventure. We cannot serve children who display chronically disruptive behavior. Chronically disruptive behavior is defined as verbal or physical activity which may include, but is not limited to, behavior that requires constant attention from staff, inflicts physical or emotional harm to other children, abuses staff, ignores or disobeys the rules which guide behavior during the Dolphin Adventure Program time.  
If the Administration and/or Director feels that any student is not behavior ready for any reason, steps will be taken to remove the children from the afterschool program.

- 1<sup>st</sup> warning – 10 minute time out/2<sup>nd</sup> warning – 20 minute time out with an incident report written up and to be signed by the parent.
- If a child receives two (2) incident reports, they will be suspended from the program for two (2) days.
- If they receive three (3) incidents reports, they will be removed from the program. In this case, any overpayment will be refunded.



# DOLPHIN ADVENTURE

*All Welcome*

**HANDBOOK 2023-24**

Afterschool Program of:  
Ocean Bay Elementary School  
950 International Drive  
Myrtle Beach, SC 29579

Program Contact: Joyce Dixon  
Phone: 843-903-8415  
Email: [jdixon@horrycountyschools.net](mailto:jdixon@horrycountyschools.net)



<p><b>SCHOOL SESSION</b></p> <p>→School starts: <b>August 21, 2023</b></p> <p>→School ends: <b>June 5, 2024</b></p> <p>→Dolphin Adventure will be closed on the holidays and vacation days observed on the Horry County School calendar.</p>	<p><b>HOURS OF OPERATION</b></p> <p>2:30PM – 5:45 PM</p> <p>Monday through Friday</p> <p>Early School Dismissal Hours: 12:00 noon – 5:45 PM (lunch provided)</p>	<p><b>REGISTRATION AND TUITION FEES</b></p> <p>→Registration Fee: \$30.00 per child/per school year. <b>NONREFUNDABLE</b></p> <p>→Weekly Flat Rate: \$55.00 week (1 child) \$50.00 week (additional siblings).</p> <p>→ Tuition remains the same regardless of the number of days attended; even if your child is absent due to illness, clubs, or family vacations.</p> <p>→ No tuition charged for day(s) that school is closed. (ie.: school is closed for one day during the week for a holiday – tuition for that week will be \$44.00).</p> <p>→Tuition is due every Friday on a weekly basis.</p> <p><b>*ANY TUITION THAT IS DELINQUENT OF TWO WEEKS WILL BE THE CAUSE OF SUSPENSION OF YOUR CHILD FROM DOLPHIN ADVENTURE UNTIL ALL TUITION IS PAID IN FULL.</b></p>	<p><b>PAYMENT METHODS:</b></p> <ol style="list-style-type: none"> <li>1) Checks: payable to "OCEAN BAY ELEMENTARY"</li> <li>2) Online: <a href="http://mypaymentsplus.com">mypaymentsplus.com</a> (student ID number is required)</li> <li>3) Credit Card (can be processed at school)</li> </ol>	<p><b>DISMISSAL AND LATE FEE</b></p> <p>→Dolphin Adventure will close promptly at 5:45pm</p> <p>→Any child picked up <b>AFTER</b> 5:45 pm will be charged \$1.00 per minute, (per child), until the parent/guardian arrives. (fee due at pick up)</p> <p>→ If there are 2 late pick up instances, your child will be suspended from Dolphin Adventure for <b>TWO</b> days and pick up will be at 5:00 pm thereafter.</p>	<p><b>START DATE:</b> Your child must start attending Dolphin Adventure within 5 days of the start of the school year. If not, your child's spot will be forfeited at the Afterschool Program. No exceptions.</p>	<p><b>TAX STATEMENT:</b></p> <p>A tax statement will be provided by January 30<sup>th</sup> to each parent with a tax identification number and the amount paid during the previous calendar year for childcare.</p>
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<p><b>CHANGE OF ADDRESS/PHONE NUMBERS:</b></p> <p>If you have moved to a new address or have changed your phone number, or email, please get the updated information to the Director.</p>	<p><b>RELEASE OF CHILDREN:</b></p> <p>Children will not be allowed to leave with any person other than their parent unless permission has been given and they are listed on the Registration form.</p>	<p><b>ILLNESSES</b></p> <p>→Children should be kept home if they have a fever, vomiting, coughing, diarrhea, runny nose, severe cold symptoms or a contagious rash.</p> <p>→If a child develops any of the above symptoms while at Dolphin Adventure, the parent(s) will be notified and asked to pick up the child <u>within 30 minutes</u> of notification.</p> <p>→If your child has had a fever, they need to be fever free (medicine free to reduce the fever) for 24 hours prior to returning to school.</p>	<p><b>PERSONAL BELONGINGS</b></p> <p>→Each child is responsible to take care of their personal belongings while at Dolphin Adventure.</p> <p>→All items left after 5:45 pm will be placed in Lost and Found.</p> <p>→Please try to label your child's personal belongings.</p>	<p><b>TOYS OR GAMES</b></p> <p>→Children are allowed to bring toys/games, etc. to Dolphin Adventure with the knowledge and understanding that Dolphin Adventure is not responsible for any lost, stolen or broken items.</p> <p>→Dolphin Adventure or Ocean Bay Elementary School will <b>NOT</b> replace any toys/games, etc.</p> <p>→Electronics <b>ARE NOT ALLOWED.</b> (cell phones; ipads; tablets; games, etc.)</p> <p>→School issued ipads are allowed.</p>	<p><b>SNACKS AND DRINKS</b></p> <p>→Snack will be provided to each student that is enrolled in the Afterschool Program.</p> <p>→Water from the water fountains are available throughout the hours of operation.</p> <p>→Children may bring (from home), an additional snack and/or drink.</p> <p>→Please remember to write your child's name on their lunch boxes/water bottles.</p> 
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