

## HGTC General Parking Regulations

1. All vehicles must be registered and have a valid parking decal properly displayed if they are to be driven, parked or otherwise maintained on the Horry-Georgetown Technical College campuses.
2. Parking decals are **nontransferable**. A parking decal is valid only when the decal is permanently affixed face forward on the lower right side (passenger's side) of the front windshield of the registered vehicle.
3. Parking decals may be obtained: On the Conway Campus, at the Public Safety Office (Bldg. 1100, Room 331), between the hours of 8 a.m. and 5 p.m., Monday through Thursday, and between 8 a.m. and 12:30 p.m. on Fridays.
4. Students, faculty and staff are not guaranteed a place to park.
5. Students must inform the Admissions Office of any change of address.
6. Faculty/Staff must inform the Department of Public Safety of any change of vehicle registration or vehicle.
7. South Carolina motor vehicle and Horry-Georgetown Technical College regulations are in effect 24 hours a day, seven days per week, unless otherwise directed by the college administration or by the Department of Public Safety. The driver of any vehicle shall obey lawful instruction of any college law or security enforcement officer.
8. Students and visitors are prohibited from parking in reserved spaces. A reserved space or lot is one that is clearly marked as reserved. Faculty and staff parking are indicated by blue curbing or signage. Areas painted with yellow lines, diagonal lines or crossed lines are also considered reserved spaces.
9. Parking spaces marked **Visitors** are for persons visiting the campus. Students, faculty and staff are not permitted to park in Visitors' reserved parking spaces. Visitors to the campus should obtain a free temporary Visitor's permit from Public Safety.
10. The College shall assume no responsibility for the care and/or protection of any vehicle or its contents at any time while it is operated or parked on campus. Valuables should not be left in unoccupied vehicles at any time, and vehicles should be locked when not in use. Thefts and damages that occur should be reported to the Public Safety Office for investigation or other action.
11. The speed limit on all campuses is 20 miles per hour.
12. Skateboarding, rollerblading and bicycling are strictly forbidden on any sidewalks on any college property.

*All students will be given a Horry Georgetown Technical College Traffic and Parking Regulations manual when a parking pass is requested. All questions, concerns, or tickets should be directed to HGTC Public Safety (Building 1100, Room 331) between the hours of 8 a.m. and 5 p.m. Monday through Thursday and between 8 a.m. and 12:30 p.m. on Fridays.*