

AYNOR HIGH SCHOOL



BLUE JACKETS

School Policies

SCHOOL POLICIES

The following policies were developed by the Administration, School Improvement Council, Faculty and Students of Aynor High School in accordance with policies of the Horry County School Board to serve as a guide for each student in developing the practice of self discipline, good citizenship, and educational progress.

Every rule is not enumerated in this student handbook. It would be unfeasible to try and list every possible infraction or incident that may occur that requires administrative intervention. Any behaviors considered inappropriate or disruptive to the educational environment that may not be specifically dealt with in this handbook will be handled in a manner the administration feels is most appropriate for all concerned. Students will be given classroom rules by their teachers at the beginning of the school year, along with class objectives and activities. This handbook contains general guidelines and procedures that apply to all students. Parents and students should also read the Parent Student Handbook for Horry County Schools which contains regulations that apply to Aynor High School students and may or may not be contained in this handbook.

ACADEMIC INFORMATION

ACADEMIC INTEGRITY POLICY:

Aynor High School expects all students to abide by ethical academic standards. Academic dishonesty—including plagiarism, cheating or copying the work of another, using technology for illicit purposes, or any unauthorized communication between students for the purpose of gaining advantage during an informal or formal assessment—is strictly prohibited. The Aynor High School Academic Integrity Policy covers all school-related tests, quizzes, reports, class assignments, and projects, both in and out of class. The purpose of this policy is to prepare students for the reality created by the technology explosion, for the world of college and beyond, where cheating and plagiarism have dire consequences. Plagiarism is not the same as cooperation or collaboration. Teachers often expect and ever encourage, students to work on assignments collectively. This is okay, as long as whose work being presented is clearly relayed.

- **Collaboration** is to work together (with permission) in a joint intellectual effort.
- **Plagiarism** is to commit literary theft; to steal and pass off as one's own ideas or words, and to create the production of another. When you use someone else's words, you must put quotation marks around them and give the writer or speaker credit by citing the source. Even if you revise or paraphrase the words of someone else, if you use someone else's ideas you must give the author credit. Some Internet users believe that anything available on-line is public domain. Such is not the case. Ideas belong to those who create and articulate them. To use someone else's words or ideas without giving credit to

the originator is plagiarism.

- **Cheating** includes, but is not limited to, copying or giving an assignment to a student to be copied (unless explicitly permitted by the teacher). This includes sharing work that should be individually produced and includes obtaining answers from another student with or without their permission. Cheating also includes using, supplying, or communicating in any way with unauthorized materials, including textbooks, notes, calculators, computers or other unauthorized technology such as cell phone, IPod, camera, recorder, etc. during an exam, test, quiz, project, or other assignment; and includes failing to follow teacher guidelines regarding collaboration, parent help, etc. Students will be expected to complete work independently unless specifically directed otherwise by the teacher.
- **Forgery or stealing** includes, but is not limited to, gaining unauthorized access to exams or answers to an exam, altering computer or grade-book records, or forging signatures for the purpose of academic advantage.

The determination that a student has engaged in academic dishonesty shall be based on specific evidence provided by the classroom teacher or other supervising staff member, taking into consideration written materials, observation, or information from others. Students found to have engaged in academic dishonesty shall be subject to disciplinary as well as academic penalties, as outlined in the student handbook.

ABSENCES, MAKE-UP WORK, AND STUDENT GRADING

Students are expected to be in school on a regular basis to achieve specific curriculum objectives and develop concepts adopted by the District. Students who are absent from school will be required to make up all work missed. Instructional personnel will provide information on assignments, provide help, and permit the completion of work missed due to absences. **However, the main responsibility for make-up work lies with the student. If a student knows he/she will be absent from class, they should make every effort to get assignments prior to the absence.**

When absences occur, **immediate** attention is to be given by the teacher, student, and parent to work missed by the student. Special efforts must be made by each of these to see that missed work has been made up. The teacher will specify a reasonable period of time to make up the missed work based on the length of absence and school time missed. A zero will be assigned as a "place holder" grade for the missed work in the teacher grade book. Teachers will add a note to the zero indicating the student's absence. It is imperative students make up the missed work in the allotted time given by the teacher. If the work is not completed satisfactorily within the specified time, the grade of zero will remain. **Work assigned prior to the absence is due when the student returns to school or on the scheduled due date.** (see pages 13-14 under ATTENDANCE)

ACCIDENTS/ILLNESSES AT SCHOOL

Report all accidents that occur during class to the teacher, no matter how small the accident. Accidents that occur between classes, before school, and after school must be reported to the main office. This procedure must be followed in order to file insurance claims.

In caring for students during the day, it may become necessary for us to contact someone. **It is imperative that the school have on file an emergency contact and phone number to be used in cases where we are unable to reach the parent(s).**

Any student who leaves the school because of sickness without signing out and obtaining permission from the attendance clerk will be considered cutting and disciplined accordingly.

HEALTH ROOM: A full-time school nurse is available for minor health problems. A student must obtain a pass from the teacher whose class he/she is assigned to be in before going to the school nurse. Students who are sick will be allowed to wait in the health room only after parents have been contacted. If students are not leaving school due to sickness, they will be required to return to class.

MEDICATIONS: School employees are not allowed to administer medications to students without parental permission and strict standards based on the American Academy of Pediatrics school nursing policies. This includes all prescriptions and over-the-counter medications. Students who need to have medications at school must follow the procedures listed below:

1. A parental permission form must be completed with details on how the medication should be administered at school.
2. All medication must be brought to school by a parent or guardian in the original container appropriately labeled by a pharmacy if prescribed.
3. All medication must be kept in the nurse's office.
4. No medications containing aspirin or salicylate (Pepto-Bismol) will be administered by the school nurse.
5. Students who have medical problems should make the school nurse aware of the condition so that we may prepare accordingly.

All medications (prescribed and OTC) must be turned in to the school nurse. Students are not permitted to carry any type of medication on their belonging. Failure to follow these procedures may result in disciplinary action including suspension from school.

ATTENDANCE

Consistent school attendance is critical for student achievement. If students are not present, they cannot benefit from classroom instruction. State attendance laws require student attendance for

course credit and grade-level promotion. To be promoted to the next grade or receive credit for high school courses, students may not be absent from school or class for more than ten (10) days for year-long courses, five (5) days for semester courses or three (3) days for half-unit courses, unless the absences are excused by a medical doctor's written statement or principal's approval. Students are considered truant after three (3) consecutive or five (5) cumulative days of absences, tardies or early sign-outs not excused by a medical doctor's written statement, proof of bereavement or principal's approval. An Attendance Intervention Plan (AIP) will be developed by the school for truant students. The plan will help to establish goals for regular school attendance and will be monitored to ensure compliance. Failure to comply with the plan may result in legal proceedings through Family Court.

If a student is absent from school, they are expected to make arrangements with the teacher to make up all missed work. Work not made up will result in a zero for the student's grade. Parents who anticipate a student's absence of more than five consecutive days due to an extended health problem should apply immediately for homebound instruction. The student on homebound instruction will not be counted absent.

All medical excuses for absences are required to be submitted to the attendance clerk within 1 week after the absence. If medical excuses are not submitted in a timely manner, students will receive a FA and no credit for the course (FA = Failure due to attendance).

- **An unexcused absence (UNX) is an absence that is not covered medically, judicially, or by bereavement.**
- **An unverified absence (UNV) is an absence that has not been verified by the parent or the school.**
- **Judicial absences (JUD) are covered for the time that the student is in court.**
- **Attendance codes you may see on your attendance record include: Excused Tardy (T); Unverified (A); Bereavement (B); Truant/Cutting (C); Guidance (G); In School Suspension (I); Out of School Suspension (O); Judicial/Court (J); Medical (M); Principal Approved (P); Saturday school (S); Unexcused (U); Activity (V); Unexcused Tardy (Z)**

ATTENDANCE MAKE-UP OPPORTUNITIES: The school will offer opportunities for make up attendance throughout the school year for students who are in excess of the allowable attendance as mandated by the State of SC. Students will not be allowed to "bank" time for attendance make up. Students will be required to report to the designated area for make up attendance with work. Students who are excessively late or who do not follow the rules while making up

attendance will be expelled from the attendance make up session(s).

ABSENTEE PROCEDURES

1. On the day of an absence, the parent should call and notify the attendance clerk.
2. On the day of return, students should present a written excuse to the attendance clerk.

Parental excuses should include the following:

- a. Student's name
 - b. Parent's signature
 - c. Reason for the absence
 - d. Date(s) of absence
 - e. Date the note is written
 - f. Parent's daytime phone #
3. A student who misses an assigned test is expected to take the test the day he/she returns.

ATTENDANCE INCENTIVES: Any student in grades 9 - 12 with perfect attendance for an entire semester will be given an excused educational day for independent study, research, and educational trips to be used at the principal and parent's discretion for the next semester (except exam days). As always, students are still responsible for any work missed during their absence.

EARLY DISMISSAL: In no case may a student leave school grounds unless he/she has been properly signed out in the attendance office by a parent or legal guardian, by the principal, assistant principal, or someone officially designated by the principal. Failure to follow this procedure will result in disciplinary action. *A parent who has transferred legal guardianship of a student to another party may not sign out the student.* ****NOTE: All students must sign out with the Attendance Clerk any time they leave school premises.**

Below are procedures that must be followed for a student to leave school early:

- A. Students will be allowed to sign out under the following conditions:
 1. Parents should take note that students can be dismissed for non-emergencies during the change of classes.
 2. Alternatively, if a note is received in the Attendance Office before Second block begins on the day the student is to leave early, we will make arrangements to dismiss the student at the appropriate time. A note signed by a parent or guardian must contain the following: a) student's name, b) grade level, c) time of dismissal, d) reason, and e) phone number where a parent can be reached so that a school official can confirm that the student has parental permission to leave school early. All requests must be verified. If a parent/guardian cannot be contacted, the student will not be given permission to sign out early. If students and parents will use this procedure, we can avoid unnecessary class interruptions and parents having to wait on a student.

3. Because of our efforts to cut down on class disruptions, and for the safety of the student, we cannot dismiss students from school as a result of a telephone call. Parents must either send a note or come to the office to sign out their son/daughter.
4. Once a student leaves school early with permission, he/she must sign back in with the attendance clerk upon returning. Students may not leave to run errands or conduct other personal business.
5. Only the legal parent/guardian of a child may be able to sign them out of school unless prior approval is given by the principal.

SUSPENSIONS: Students who are assigned to the In-School Suspension (ISS) program are considered present in school. Parents who choose Out-of-School Suspension in lieu of In-School Suspension should be aware that those days may count as unexcused absences against their child. Students who are assigned OSS may be required to return to school with a parent/guardian for a conference with administration. Students assigned OSS are not permitted to be on school or District property during the duration of their suspension (including but not limited to athletic events or practices, school buses, club or organization events, etc) per District policy unless prior approval is given by school administration. Students will be subject to further disciplinary action including police involvement if they fail to comply with this policy.

TARDY POLICY (Class tardies & school tardies): We believe that with our current bell schedule the responsible student will have no problem getting to class on time. Tardiness will not be tolerated. When the tardy bell rings, students should be inside the classroom. Teachers will lock and close their doors and any student who arrives after the tardy bell (or designated time to be in class) will be marked tardy by the teacher in Power School. All tardies will be recorded and monitored by the Attendance Clerk and school administration. **(see page 25 for the tardy policy and consequences)**

- 1st tardy:** Non Verbal Warning
- 2nd tardy:** Non Verbal Warning
- 3rd tardy:** Verbal Warning & Parent Contact
- 4th tardy:** Lunch Detention
- 5th tardy:** 3 days of Lunch Detention
- 6th tardy:** 1 day of ISS
- 7th tardy:** 2 days of ISS

- 8th tardy:** 1 day of OSS/AIP developed
- 9th tardy:** 3 days of OSS
- 10th tardy:** Minimum of 5 days OSS/possible hearing

BEHAVIOR EXPECTATIONS

BEHAVIOR: Students are expected to conduct themselves as young ladies and gentlemen at all times. Any behavior contrary to this will necessitate intervention according to school and board policy and this action is maintained in the student's discipline record. Excessive misbehavior will be called to the parent's attention and a conference will be scheduled with the student, parent, and an administrator. Students elected to positions of leadership, as well as those earning other honors, are expected to set an example for the entire student body. **Students may be removed from positions of leadership or from activities or teams at the discretion of the administration for behavior problems.**

CLOSED CAMPUS: The school operates a "closed campus" system. Students are expected to remain on campus for the entire school day once they arrive at school. Students do not leave campus without permission from an administrator and parent(s). Violation of this regulation is considered "leaving school" and/or "cutting school" and is subject to disciplinary action. **Once students arrive on campus, they may not leave the premises without following proper dismissal procedures.**

NOTE: Students who arrive late to school must always sign in with the Attendance Clerk; students who leave early must always sign out with the Attendance Clerk.

OFF-LIMIT AREAS: In order to maintain proper security on school grounds, certain areas are considered "off-limits":

Parking Lot: Once a student arrives on campus, he/she is to report to class or designated areas. No loitering is allowed in the parking lot at any time. Students may not return to their cars during the school day without permission from an administrator.

Hallways: Students are not allowed to be in the hallways during the instructional periods without a written pass from an adult. The instructional hallways are off-limits during both lunches.

P.E. Locker Rooms/Hallway: The locker rooms are off-limits to students unless they are dressing out/in for physical education. No students are allowed in the P.E. hallway during lunch.

Teacher Parking Lot: Off-limits at all times.

Doorways: Students are not to stand and block doorways.

Restrooms: No loitering is allowed in the restrooms. Students who are caught loitering in a restroom when a disciplinary infraction

occurs (i.e. smoking, drinking, etc.) subject themselves to the same consequence as the students involved in the infraction.

Faculty/Staff Restrooms, Workrooms, and Lounges: These areas are off-limits to students at all times.

SNACKS AND DRINKS IN THE COURTYARD AND CLASSROOMS

Students will be allowed to carry food/drinks in the courtyard as a privilege. If trash becomes an issue, the privilege will be revoked. To prevent rodent and insect issues, students are only allowed to take bottled water to classrooms. Food and drinks are not allowed in classrooms unless the principal approves. **No food or drinks of any kind are permitted in the computer labs, media center, and science classrooms.**

PUBLIC DISPLAY OF AFFECTION: Public display of affection between students is not appropriate at school. Kissing or physical contact beyond hand holding is not permitted and may result in disciplinary action.

DRESS CODE: Building good character is an important function of our school. Generally, student dress is considered appropriate as long as it does not, or foreseeably could not, interfere with the educational process, cause disruption, or damage school property. When a student's dress is deemed to be inappropriate by an administrator, the student will be asked to make modifications, call someone to bring acceptable attire and temporarily be placed in ISS until the problem is resolved. Any absence caused by a student being dressed inappropriately will be considered unexcused.

To aid parents, guardians, and students of Aynor High School in the area of dress, the school has established the following guidelines.

Note: The following are guidelines. AHS administration reserves the authority to make judgments in regards to student dress code.

1. Attire must comply with requirements for health and safety.
2. Shoes must be worn at all times.
3. Attire must not be immodest, obscene, profane, lewd, vulgar, indecent, or offensive. The following regulations apply to all students:
 - a. Shorts, skirts, and dresses (including slits and holes in clothing) should be of adequate length to assure modesty when the student is seated or engaged in school activities. In general, the clothing must meet the 90 degree/dollar rule: bend your knee to 90 degrees as if sitting and place a dollar bill at the tip of your knee; if the dollar bill does not meet your shorts or skirt, then your clothing is not acceptable; wearing leggings under shorts or skirts does not make the shorts, skirts, or dresses appropriate. The 90 degree/dollar rule must apply if you are seated or standing with your knee bent at 90

- degrees.
- b. Clothing with holes or slits in them are unacceptable unless the holes meet the 90 degree/dollar rule as described above.
- c. Undergarments must be worn at all times.
- d. Outergarments must conceal undergarments.
- e. Tops with "spaghetti straps" are inappropriate, as are tops that reveal cleavage. Shoulder straps on tank tops need to be at least 2 inches in width. Jersey style tanks need a sleeved shirt underneath.
- f. See-through clothing, clothing that exposes too much skin (see-through tops), tube tops, form fitting pants, cutoff shirts, halters or clothes exposing the bare shoulders or mid section are not allowed.
- g. Tight "spandex" clothing is not allowed. This includes leggings and "jeggings."
- h. Pants and shirts must overlap at all times.
- i. Pajamas, pajama pants, lounge wear, and bedroom slippers/shoes are not allowed.
- j. Spiked jewelry, padlocks, chains and metal heel plates are not allowed.
- k. Clothing which display double meanings are not allowed.
- l. Wearing head gear (hats, scarves, sweatbands, doo rags, etc) and sunglasses is prohibited inside of school buildings.
- m. Picks and combs are not allowed in the hair inside school buildings.
- n. Pacifiers are not allowed to be used at school.
- 4. Attire must not evidence membership or affiliation with a "gang" in any negative sense of the term. Bandanas are prohibited on school grounds and may not be worn on the head, clothing, shoes, etc.
- 5. Attire must not display any information about, representations of, or advertisements for alcoholic beverages, tobacco, controlled drugs, illegal drugs or paraphernalia associated with the foregoing.

SUBSTITUTE TEACHERS:

It is our expectation that students will treat substitute teachers with respect, follow directions, uphold school rules, and do the work that is given while the teacher is absent. Failure to do so may result in immediate removal from class and administrative consequences.

HAZING: Hazing means, but is not limited to, the wrongful striking, laying open hand upon, threatening with violence, or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature. Incidents of hazing are Level II or Level III offenses. Level II offenses involve planning hazing and/or preparing to engage in hazing, or being

present when others are planning hazing and/or preparing to engage in hazing. Level III offenses involve engaging in hazing and/or being present when others are engaging in hazing.

BULLYING: Harassment, intimidation, or bullying: a gesture or written, verbal, physical, or sexual act (1) that is reasonably perceived to have the effect of harming a student physically or emotionally or damaging a student's property, or placing a student in reasonable fear of personal harm or property damage and/or (2) that results or demeans a student or group of students, including acts which cause substantial disruption in, or substantial interference with, the orderly operation of school. Aynor High School has a ZERO TOLERANCE POLICY on harassment, intimidation and/or bullying (including cyber bullying: an act of a person being tormented, threatened, harassed, humiliated, embarrassed or otherwise targeted by a person or group of persons using the Internet, interactive and digital technologies or mobile phones). Discipline sanctions for such actions may result in suspension from school for an extended period of time, an expulsion hearing and/or police involvement. All students should immediately report any concerns regarding harassment, intimidation and/or bullying to AHS administration.

CELL PHONES, PAGERS, and OTHER ELECTRONIC DEVICES: Interfering with the instructional program or a school activity including, but not limited to, inappropriately messaging through the use of a cell phone, camera cell phone, a paging device, or any other electronic device; such devices are to be turned off and be out of sight upon a student's arrival at school until the student is dismissed from school and are never to be used in any area in which an individual has a reasonable expectation for privacy including, but not limited to, restrooms, locker rooms, and showers; in the event of a violation school personnel are authorized to take the device from the student, secure it and invoke the school's cell phone/electronic device policy.

AUDIO/VISUAL ELECTRONICS: Due to the disturbance and distraction created, all audio/visual CD-players, mp3-players, iPods, iPads, e-readers, DVDs-players, cameras, walkmans, etc are prohibited in the school building during school hours. If detected, they can be confiscated. **Students must obtain permission from administration for these devices to be used on school grounds.**

A teacher and/or administrator will confiscate any cell phone or electronic device that is visible or heard during the school day. After the first cell phone violation, a parent or legal guardian will be required to pick up the cell phone from school administration before or after school (from 7:30 to 8:30 a.m. and from 3:30 to 4:30 p.m.—no exceptions). Cell phones will not be returned to anyone other than the legal parent/guardian. (see page 26 for the cell phone/electronic device policy and consequences)

SEXUAL HARASSMENT: Sexual harassment consists of unwelcomed sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature. Any student participating in deliberate or repeated unsolicited verbal comments, gestures, or physical contact of a sexual nature which is unwelcomed is also engaging in sexual harassment. Sexual harassment is a form of sex discrimination which is prohibited by federal and state law and Horry County Schools. Any student who feels that he/she has been the victim of sexual harassment is encouraged to report the matter to a school administrator or teacher. All allegations will be promptly investigated and addressed. No one who seeks information about sexual harassment, reports an allegation of sexual harassment, or cooperates in the investigation of sexual harassment may be subject to retaliation or reprisal in any way. Anyone found to have engaged in sexual harassment will be subject to disciplinary action as outlined in the School-wide Discipline Plan.

FIGHTING POLICY: The penalty for being involved in a fight, defined as an exchange of physical blows (hitting, slapping, pushing, shoving), will be determined by administration based on the facts surrounding the incident (see pages 27 and 29 for physical altercation and simple/aggravated assault consequences). In first offense cases determined to be severe enough, the administration will make recommendation for expulsion to the district hearing officer. In addition, local police will be contacted and an incident report will be filed.

Students are advised if they are threatened, harassed, or intimidated in any way by another student, they should immediately report the matter to a teacher and/or administrator. Taking matters into your own hands, or responding to the other student by threatening, criticizing, hitting, pushing, slapping, or shoving IS NOT ACCEPTABLE. Therefore, do not fight back, but allow school officials to handle the matter.

Students who do not fight back will not be punished. Students who have the opportunity to walk away from a fight after being provoked and do not do so are subject to a minimum penalty of three days OSS. Students who are aware that another student may want to engage in a fight and do not seek administrative intervention will receive the same consequences as the student who starts the fight.

In the event that a fight breaks out, students are advised to move away from the area of the disturbance, and not get in the way of administrators or teachers who are trying to deal with the situation. Standing around, standing on tables, standing in aisles so as to hinder school officials, refusing to leave the scene when asked to do so are violations of the no fighting policy and disciplinary action may result.

Students or groups that instigate fights but who are not actively

involved (that is, students who carry rumors, put others up to fighting, carrying information back and forth between other individuals who subsequently fight, take up the cause of their friends, or purposely attempt to provoke a fight) subject themselves to the same penalties as those involved in the fight. In sum, fighting will not be tolerated on this campus, on the school bus, or at any school sanctioned event for any reason.

POSSESSION AND/OR USE OF TOBACCO PRODUCTS: The possession or use of tobacco products is prohibited on any Horry County School District property, school buses or at District-sponsored or school-sponsored activities, whether on or off District property. Students in violation of this policy shall be disciplined in accordance with State law and District policies. Vaporizers and other e-cigarette devices not allowed, treated as unauthorized devices, and subject to the same consequences as tobacco violations.

DETENTIONS:

For level one offenses (not exceeding three in a semester) a teacher or administrator may assign a lunch detention in lieu of ISS. Students who refuse to serve or fail to report to detention as assigned will be assigned 1 block of ISS for first offense, 1 day of ISS for second offense, 2 days of ISS for third offense and 1 day of OSS for fourth offense.

IN-SCHOOL SUSPENSION: ISS is designed to remove the student from normal daily activities while allowing him/her to keep up with class work and assignments. The student is to bring all textbooks, paper, pencil, and any other necessary supplies. Students assigned to ISS will report to the ISS Supervisor on time and as scheduled. Any student that is late or leaves early will be assigned an additional day of ISS. Students who refuse to report to ISS after the assignment has been made will receive the assigned number of days of OSS plus one additional day for failure to follow the directions of the administrator. If a parent or guardian wishes to choose OSS in lieu of ISS, the parent/guardian must submit in writing this request to the principal. The final decision in granting or denying this request rests with the principal. (Note - Days of OSS which are the choice of the parent will count against a student's attendance and are not excused.)

While in ISS, the student will be required to work on all assignments given by the ISS supervisor. If a student completes all the assignments given by his/her teachers, the ISS supervisor will assign additional work to be done for the remainder of the day. At no time will a student be allowed to talk, sleep, or waste time while in the ISS room. Students who violate ISS rules may be assigned additional days by an administrator. Any misbehavior in the ISS room may result in immediate OSS and a parent will be required to come and pick up the student.

OUT-OF-SCHOOL SUSPENSION: According to State law, a student may be suspended from school for the commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or the violation of written rules and regulations established by the District or the S.C. Board of Education. The District may also suspend a student when the presence of the student is detrimental to the best interests of the school.

Suspension is the exclusion of a student from school and school activities for a period of time not to exceed ten (10) school days for any one offense. Suspension means the student cannot attend school or be on the school grounds unless it is with a parent for a conference with an administrator, cannot attend any program at the school in the daytime or at night, and cannot ride a school bus. If a student violates suspension and comes on the grounds, the number of days for suspension may be doubled and the student may be subject to trespassing charges.

EXPULSION: A student may be expelled for any behavior infraction; for the commission of any crime, gross immorality, gross misbehavior, or for the violation of any written rules and regulations of the District or the S.C. Board of Education; or when the presence of the student is deemed to be detrimental to the best interest of the school. Expulsion means the complete denial of school services for the period of time specified in the expulsion decision; therefore, an expelled student cannot attend school or be on school grounds, cannot attend any program at a school in the daytime or at night, and cannot ride a school bus. The assignment of a student to a different school or program is not an expulsion.

If procedures for expulsion are initiated, the parent of the student shall be notified in writing of the time and the place of a hearing before a District Hearing Officer. The hearing shall take place within ten (10) school days of the written notification at a time and place designated by the Hearing Officer, and a decision shall be rendered within seven (7) school days of the hearing. The student may be suspended from school and from all activities during the time of the expulsion procedures.

At the hearing, the parent shall have the right to legal counsel and to all other regular legal rights, including the right to question witnesses in a manner determined by the Hearing Officer. The right to appeal the decision of the Hearing Officer to the District Appeal Board and/or the Horry County Board of Education is reserved to either party in accordance with the provisions of this policy.

SEARCHES OF PERSON AND PROPERTY: Pursuant to State Law, persons entering school property are deemed to have consented to a search of their person and property. This gives administrators the right to search student lockers, persons, or personal property whenever reasonable suspicion exists that a student or visitor is in

possession of a weapon, illegal substance, stolen property, etc. All students who participate in overnight trips sponsored by Aynor High School will be subject to search (including bags and person).

RANDOM DRUG SEARCHES: The district has contracted with a private company to conduct random searches of school campuses throughout Horry County. These searches are conducted by professionals using trained canines. These searches include all areas of the building, student lockers, and the student parking areas. If the dog “alerts” on a locker or vehicle, the student will be asked to open the locker or vehicle and have it searched. If the student refuses, law enforcement will be contacted to conduct the search. This program is designed to deter the possession and use of illegal substances on school campuses and to periodically search for weapons and other dangerous devices. A student is responsible for all items found in the car he/she is driving, whether they were aware of the item or not.

USE OF METAL DETECTORS

The administration will coordinate and conduct searches using walkthrough metal detectors and wands on a daily basis as students enter school premises. Searches may also be conducted at *random locations* and times throughout the week and day. All students are required to be searched and walk through the metal detectors. Students are reminded that they must be at school in time to go through the metal detector search area and still arrive to class on time.

SCHOOL-WIDE DISCIPLINE PLAN: The staff will make every effort to interpret and enforce the school-wide discipline plan in a consistent and fair manner. **Any behavior considered inappropriate or disruptive to the educational environment that may not be specifically dealt with in this plan will be handled in a manner the administration feels is most appropriate for all concerned.** The following rules and consequences are outlined as contained in the regulations governing student conduct established and required by the S.C. Board of Education. School rules apply to any student 1) who is on school or District property; 2) who is in attendance at school or any school-sponsored activity, whether on or off district property; 3) who is on a school bus or other District vehicle; and 4) whose conduct at any time or in any place has a direct and immediate effect on maintaining order, providing an optimal learning environment, and ensuring discipline in Horry County Schools. For further explanation of the State Discipline Code, refer to the Horry County Schools Parent Student Handbook.

*****At the discretion of the principal or her designee, repeated discipline infractions may result in loss of privileges (such as, but not limited to: parking passes, athletic passes, use of computers, honor societies, after school activities, leadership roles in organizations, etc.)***

